

Volunteer Role Descriptions

Ceremonies

Ceremonies Team members will be involved in the preparation and delivery of the medal ceremonies. These roles will work closely with the event presentation team, athletes, VIPs and officials to ensure the timely and efficient delivery of the ceremonies programme.

Workforce Team

The Workforce Team leader will be responsible for working with the 'Workforce Lead' to manage the workforce team members.

Workforce team members will help with welcoming and checking-in all volunteers at the start of a shift, supporting their welfare during the day, assisting with queries and collating anecdotes and pictures to celebrate the workforce throughout the competition.

Safeguarding Team

The Safeguarding lead and officers will be the main points of contact for any safeguarding situations during the event. There will be young people under the age of 18 and we want to ensure that they can all enjoy the event in a safe and secure environment.

Timing and Scoring and Field of Play

On competition days, you will be responsible for supporting the technical timing and scoring systems involved in the event. Roles will include scribing, time keeping, ensuring athletes are ready for their heats and runs, assisting in taking enquiries from team Leaders. Your role will be pivotal in ensuring the smooth running of the technical side of the event.

Field of Play roles will include a range of jobs such as supporting with the erecting of the competition site, ensuring athletes have clear access to the competition feature and removing debris from the eddys, as well as supporting in ensuring athletes are ready for their heats and runs.

Sports Information & Accreditation

Key roles for the Sports Information Team will involve providing key information such as schedules, travel arrangements and any other support to the teams, athletes and International Technical Officials. They will also support with the distributing and collecting of training bibs and start lists.

Team Liaisons and ITO liaisons will be main points of contact for teams and ITOs. They will share information from the Organisers to the teams and ITOs and raise any concerns that they may have.

Accreditation Team Members will be the face of the accreditation experience for all athletes, staff and volunteers, ensuring that they receive the correct accreditation to access the areas of the venue relevant to them.

Water Safety Team

To provide white water safety from the banks of the white water course and/or on water across the duration of the event, for all athletes, during training and competition. Team Leaders will ensure water safety team members are rotated and take regular breaks.

Water safety volunteers require one of the following qualifications:

- Stadium Safety and Rescue
- White water safety and Rescue
- Advanced White water safety Rescue

Sport Presentation Team

The team will be responsible for supporting announcers with information on social media, interacting with social media and sharing information with big screens and announcers to promote the event.

Team members will be responsible for working to agreed scripts and providing the appropriate balance of event technical commentary as well as public information and safety announcements, promotion and general event information

Media

Media team members will be providing general assistance to the ICF, British Canoeing and the media. There will be a number of roles within the team.

They will work on behalf of the ICF and British Canoeing to obtain relevant content - copy, photography, video and social media - to capture the competition and the wider activities associated with the event.

They will also liaise and manage journalists and photographers to facilitate their needs whilst operating in an appropriate way.

Venue Ops & Spectator Services Team

The team will be responsible for stewarding around the site to ensure that everyone is kept safe. They will ensure everyone on site has a positive experience by meeting and greeting, making them feel welcome and providing signposting and information when required. They will check accreditation, manage entry and exit and monitor numbers around the site. Team Leaders will position stewards and ensure they are rotated around the venue throughout the day etc.

Medical Team

The Medical Team will work closely with the Medical Lead to ensure first aid, well-being and safety is covered across the site throughout the duration of the event.

Spectator Experience Team

Members of the team will provide information to spectators at the info. desk as well as engaging with them in a variety of ways, from encouraging the crowd to get involved with the action to supporting activity in the expo area and signposting to activities that people can have a go at.