

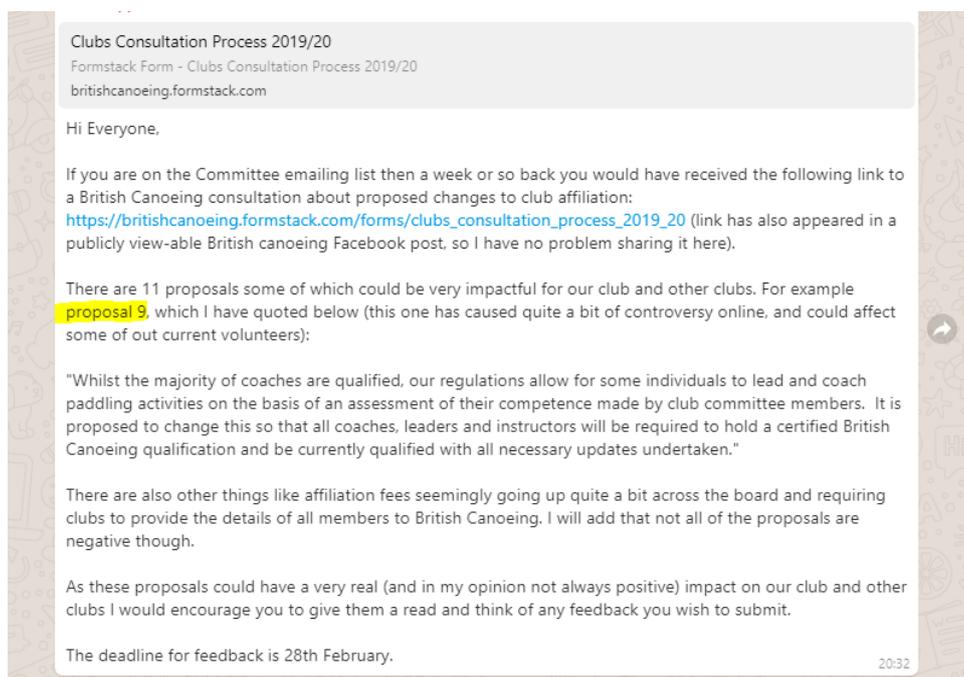
**SOUTHERN REGIONAL DEVELOPMENT TEAM
WINTER MEETING
3rd March 2020, 19:00
Woodmill Activity Centre**

MINUTES**1 Welcome and Apologies**

Present: Gemma Clements, Kevin Denis, Kyle Grady, **Apologies:** James Hives, Roger Hiley, Warwick Redway

2 No matters arising from the previous minutes.**3 Reports****3.2 Chair Report**

- It was shared that Guin had moved on from her role and there had been fewer communications (most were coming through Greg Spencer as opposed to HQ)
- It was mentioned that whilst January Newsletter went out due to Gemma's house moving activity and support for H31 graphics that one didn't go out in February.
- There was a mention that some of the proposals in the recent club's consultation that appeared to cause some controversy amongst grass root paddlers. Both communications from other RDTs and Club Members indicated there had been some concerns raised (see example below message from a BVCC Member).



- The [Spring Roadshow](#) has already been announced and [consultation survey](#) was open until March 6th (although the link appears to still be open today). All the dates are quite soon so we need to re-circulate the most relevant to Southern in an early newsletter through March.
 - In contrast to this the Clear Access, Clear Waters Campaign has received a much more positive reaction to the British Canoeing efforts around the [Agriculture Bill](#) and [Consultation to Trespass](#) and there are associated petitions that we are being encouraged to circulate.
 - We have also been made aware of a paddler at a nearby club to the Mychett/Odiham section on the Basingstoke Canal, being diagnosed with Weil's disease (Leptospirosis), potentially contracted from the canal. Thankfully they are recovering in hospital. We have already posted on Facebook to remind everyone of the symptoms, risks to paddlers and possible precautions to take (and intend to circulate via email as well).
 - Currently at present British Canoeing are monitoring the advice around the [Coronavirus](#) and presently have no reason to cancel events unless instructed to do so and continue to monitor the situation. However, the decision was made by the organisers of Hurley 31 (formally Classics) to postpone its event, not only has Jacko been in hospital with suspected Leptospirosis but given the financial impact in order to shut it down at short notice should Coronavirus become more prevalent (given international paddlers come over) the losses would be greater the closer the decision made to the event dates. Currently the Southern Regional Development Team agreed to support through voluntary level help and a contribution of £250 towards costs (however this has not been transferred across as it stands).
 - It was also mentioned that Basingstoke Canal Canoe Club had been successful in getting the club of the year award and that Gemma would be attending the British Canoeing AGM to represent the region.
- Action: Gemma to retrieve what the 11 proposals to clubs were.
 - Action: Gemma to add to the newsletter information about the Roadshow, Clear Access, Clear Waters Update(s), Leptospirosis, Coronavirus and Hurley 31
 - Action: Gemma to book accommodation for the AGM event

3.3 Finance Report

		<u>Details</u>	<u>Dept</u>	<u>T/C</u>	<u>Value</u>	<u>Debit</u>	<u>Credit</u>
		Brought Forward			4,305.37		4,305.37
		GC & STRIPE STMT	0	T9	41.67		41.67
		GC & STRIPE STMT	0	T9	58.33		58.33
		GC & STRIPE STMT	0	T9	30.00		30.00
Start balance	£1,360.18	GC & STRIPE STMT 13.1.20 to	0	T9	25.00		25.00
		GC & STRIPE STMT	0	T9	25.00	25.00	
		GC & STRIPE STMT	0	T9	83.33		83.33
Money out	£0.00	Inv 2019/786 Replacement	0	T9	93.55	93.55	
		GC & STRIPE STMT 3.2.20 to	0	T9	54.17		54.17
		GC & STRIPE STMT 3.2.20 to	0	T9	108.33	108.33	
		SECURE TRADING JAN 2020 -	0	T9	65.00		65.00
		GC & STRIPE STMT 10.2.20 to	0	T9	54.17	54.17	
Money in	£29.16	Reading CC - Number Boards	0	T9	29.16		29.16
		The Eyot Centre - No Boards	0	T9	29.16		29.16
End balance	£1,389.34	Banbury & District - Number	0	T9	29.16		29.16
		Totals:				7,634.54	12,103.84
		History Balance:					4,469.30

- It was mentioned in absence of having a current formal treasurer having had communications with other committees we could look to make the role more of a “Budget Master” role and take the option to fizzle the Barclay’s account into the British Canoeing one. The disadvantage of this is that it may take longer for us to move funds and people pay into the same bank so must right “Southern” or our reference code on any back transfers. However, the advantage is that we won’t have to manage the accounting and paperwork and all expenses can be done directly through HQ. It was put to those present for consensus in favor of merging the accounts of which Kevin was happy to propose and Kyle to second, so the decision was made to close the account.
 - Action: Gemma to write a letter, sign and provide to either Liz or Kevin to sign and use to go into Barclay’s
 - Action: To update the expenses forms for BC so that Southern Members get the new instructions on how to claim

4 Club/Centre Paddles Update

As per the previous meeting the following individuals took the action to engage with the following clubs and **plan to have completed or set a date for a paddle by end of Jun 2020**.

It was raised that we received a spreadsheet with some information from James was great as a baseline for some information but that it would be great for regional team members to be able to track communications (especially if we do more paddles). It was mentioned that maybe we need a simple form of CRM (contact relations management system) it was proposed that if we could come up with a list of quick things that we can ask, we could put together a Google Form to help regional team members to collect quick information down when they make contact with other regional entities.

- Action: Kevin to come up with a quick set of questions for asking clubs
- Action: Kyle to come up with a quick set of questions for asking centers

Gemma also mentioned that she had some leaflets still left over from the Film Festival that she could hand out.

- Action: Gemma to provided coaching programme and clear access clear waters leaflets to Kevin

The following updates were provided on the following clubs.

- Alton – Gemma has made contact; they are currently in their winter pool season but aim to publish the summer programme in the next few weeks to hopes to have a date before the end of March
 - Upper Hamble – Warwick has been in touch with the club but has not yet set a final date.
 - Cherwell – No update – action with Roger
 - Iyot / Henley – Kevin confirmed that a date was set and he in fact already paddled with them and will be paddling with them again.
 - Windsor – - No update – action with Clive
 - New Forest - Kyle has made contact and currently the club are in their winter programme like Alton, so he is waiting for their summer dates.
 - IOW - No update – action with James
- Action: Gemma to follow up with Clive, Roger and James how they are doing with contacting their clubs.
 - Action: Everyone to continue working with their clubs

Gemma mentioned that there had been no further update on contacting the water activity advisors at this time.

- Action: Gemma and Roger – still to contact the 4 County Water Activity Advisors to start bridging some links.

5 Events Update

- H31 – currently dates are looking at November or the following March so subject to this it could be very close the AGM
 - Go Paddling / River Care Day – current line of thinking is that we hold off for a week or so until we see if the situation drastically changes in the stance of the Coronavirus however it was suggested we should still try to pull together ideas
- Everyone: come up with ideas for our Environmental Day/Eve

6 Development Plan

It was mentioned that we need to send our latest plan updates over to British Canoeing for this years grant application.

- Gemma: to send latest development plan for review for funding

7 AOB

- It was discussed about if we should try utilising more electronic given Gemma was struggling with the Bucks meeting venue (most due to time) it would be good to have a fall back plan should we not be able to find rooms. It would also make it more accessible if there are travel issues (and potentially reduce volunteer expenses for some). Whilst everyone agreed having quarterly face to face meetings were important, it would be useful to have the option for electronic.
 - It was also decided that it would be useful to have an electronic interim meeting(s) between face to face catchups just to follow up on 1 or 2 more specific actions/topics.
- Action: Gemma to add electronic hangouts links to all future meetings and arrange some interim dates to catchup between the face to face ones that typically will be follow ups to only 1 or 2 very specific up coming topics to keep them short.

8 Next Meetings

Reminder the Wokingham date has moved to the 3rd December.

Date	Details	County	Organiser/Contact
3 rd March	Spring at Woodmill	Hampshire	Kyle/Warwick
2 nd June	Summer at Marlow/Longridge	Buckinghamshire	Gemma Clements
8 th September	Autumn at Riverside	Oxfordshire	Roger Hiley
3 rd December	Winter at Wokingham	Berkshire	James Gay