

## Post Meeting Notes added 07/04/21

	<b>Present</b> Martin Aldridge – Chair Katrina Smith – Secretary Dan Lloyd - Treasurer Claire Lambert – Communications Russ Smith - RDO British Dressage Woody Snapper – Youth Paddling Jon Simpson, D Macken, Paul Pattinson, Andy Pagett, Andy Steel, Anneka Jones, Brian Wardell, Dawn Scott, Graham Young, Mark Beasley, Colin Broadway.	<b>Actions</b>
1	<b>Welcome &amp; Introduction</b> Martin wished everyone a Happy New Year and welcomed all to the meeting	
2	<b>Apologies</b> Andy Oughton, Ian Scott, Kirst Elton	
3	<b>Minutes of previous Meeting</b> Accepted and approved. <b>Action: Apologies to Paul Pattinson, name to be corrected before emailing to Andy Oughton for addition to website</b> <b>Post Mtg Note: Complete</b>	Katrina Smith Andy Oughton
4	<b>Matters arising – Martin Aldridge</b> <ul style="list-style-type: none"> <li>• Good News story celebrating the Juniors on their selection to the U25 European Champs was published on the EMPADDLERS Facebook page</li> <li>• Safe guarding status – Richard Stacy-Chapman had an action to ask about safeguarding. Russell Smith advised that Alan Page is the new Compliance and Safeguarding officer and he did a presentation which Russell thinks it's been put in the Club House website. He is considering bringing the training in-house possibly via E-Learning. BC document G21 explains the safeguarding requirements. Martin Aldridge queried the expiry date of mid Sept as so many people will need to update. D. Scott advised HPP are running a Level 1 safeguarding course and it is open to non-members. Price £35 for non-members <a href="https://eola.co/w/1027/activities/level-1-awareness-of-safeguarding-course">https://eola.co/w/1027/activities/level-1-awareness-of-safeguarding-course</a> The BC website also links into UK Coaching who are also doing online courses Price £30 <a href="https://www.ukcoaching.org/courses/search?query=safeguarding&amp;courseid=12288&amp;distance=25&amp;order=relevant&amp;bookableonly=false">https://www.ukcoaching.org/courses/search?query=safeguarding&amp;courseid=12288&amp;distance=25&amp;order=relevant&amp;bookableonly=false</a> <b>Action: Ask BC if there is any strategy for getting everyone who needs to update their safeguarding by mid Sept</b> <b>Post Mtg Note: This is not currently seen as an issue as on-line webinar courses are readily available.</b></li> <li>• The Abbey SUP Club details have been added to the East Midlands Regional Web page</li> <li>• John Simpson had put in a call to offer help with discharge and outlet investigation but had not heard anything back.</li> <li>•</li> </ul>	Russell Smith
5	<b>Chair's Report - Martin Aldridge</b> <ul style="list-style-type: none"> <li>• The annual summary report has been submitted to BC for the AGM. It covers the acquisition of Broadways Meadow lease and the successful selection of Paddlers</li> </ul>	

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	<p>from 3 Clubs in our Region. Martin suggested sending in any paddling photos to Claire or Andy and this will give more options of photos to be used for the 2021 report next year.</p> <ul style="list-style-type: none"> <li>• Everyone should be encouraged to vote for the next British Canoeing President. It is a good way to get a voice in the Organisation.</li> </ul>	
6	<p><b>Correspondence</b> – Katrina Smith</p> <p>There had been no communication but previously the question had been asked about Equipment insurance. Katrina has drafted a list of questions up and if approved by the rest of the Committee can be sent out either electronically or by survey monkey. The results would then be shared to all Clubs.</p>	
7	<p><b>Treasurer’s Report</b> - Dan Lloyd</p> <p>It was reported that the current balance was £6750</p> <p>BC have taken payment from the account for the field but unfortunately the Farmer has not been paid. Dan advised that there had been some communication between Andy Oughton, the Farmer and BC and hopefully payment will have been sent either today or tomorrow and that going forward a standing order will get set up. It was suggested that maybe EMRDT should pay until resolved. Dan advised that this could just add to the confusion.</p> <p><b>Action: To facilitate good relations monitor to check Farmer receives payment.</b></p> <p><b>Post Mtg Note: AO confirmed that the standing order was now set up and payment is successfully being made.</b></p>	<p>Andy Oughton / Katrina Smith</p>
8	<p><b>RCR Report</b> – On behalf of Andy Oughton Martin Aldridge reported that there was little happening. Andy Oughton has been asked to join the Coaching &amp; leadership English Network to represent the views of Coaches and Leaders to assist in the development and improvement of Coaches, Coaching, Leaders and Leadership within England.</p> <p>British Canoeing have been discussing celebrating 85 years but to those who have been involved with the sport consider that it is in actual fact much longer. Colin Broadway advised that the Royal Canoe Club had a meeting on the Norfolk Broads 134 years ago with other interested Clubs. Then in 1932 the group joined the Camping Club. In 1936 the Olympic Committee would not recognise the group as a National Organisation, this resulted in the formation of the British Canoe Union and everything was handed over to the newly formed BCU. Colin has emailed BC but had received no response.</p> <p><b>Action: Follow up with BC to make sure full history is included</b></p> <p>Andy Oughton via email had reported that the standing order for the field has been sorted out.</p> <ul style="list-style-type: none"> <li>• BC Coaching Strategy Plan –</li> </ul> <p>Katrina had circulated the form relating to the coaching strategy plan. The majority present didn’t seem to understand some of what the form said or what BC was looking for. Points noted from the discussion:</p> <ul style="list-style-type: none"> <li>○ Diversity - look for role models to highlight accessibility</li> <li>○ Better engagement required with local schools &amp; groups to encourage participation</li> <li>○ Coaching / Leading Junior role models</li> <li>○ Aim to make training costs more affordable (Coaching / Leadership quals)</li> <li>○ Establishing social groups</li> </ul>	<p>Russell Smith</p>

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	<ul style="list-style-type: none"> <li>○ Modules for techniques on coaching engaging with U18s</li> </ul> <p>A Youth Course was suggested but Dawn advised this is more for elite coaching and not engagement. Woody advised he started due to a satellite group with a school. Sessions in schools using an Ergo plus doing land-based activities, safety and competitions. Some Primary schools do an activity week. Engaging Parents also attracts Youth</p> <p><b>Action: Discuss the strategy questions with Andy Oughton about suggest some sample answers or rephrasing the questions</b></p> <p><b>Post Mtg Note: A document has been put together. A copy to be sent out with notes.</b></p> <p>If Clubs want to borrow an Ergo for an event or to take into a school contact Andy Oughton. Claire suggested when organising an open event to let the Schools Comms person know and they will advertise it around the school Dawn Scott noted that you cannot offer run D of E trips as a licence is required. Nottingham Canoe Club ran some random sessions to scout groups nothing particularly structured just fun.</p>	<p>Martin Aldridge</p>
<p>9</p>	<p><b>COMMS Report</b> – Claire Lambert Claire reported that there was nothing significant to report.</p>	
<p>10</p>	<p><b>BC Report</b> – Russell Smith Russell reported that his job role is changing. The role was Regional Development Officer this is now changing to Club Supporting Officer with the main priority is to support Clubs. Chris Earle’s title is changing to Head of Recreational Paddling. Russell advised he would be helping ensure Clubs get access to the Club Portal and Club House websites as part of a one-year strategy.</p> <p><b>Action: RS to get Chris Earle to join a meeting</b></p> <p>European Championship (12-17<sup>th</sup> July 2021) Update The event is still scheduled to go ahead but reviews are still ongoing based on COVID. Unlikely to be any wider activity as originally planned Will still need Volunteers see link <a href="https://britishcanoeingevents.org.uk/volunteer-for-the-2021-icf-canoe-freestyle-world-championships/">https://britishcanoeingevents.org.uk/volunteer-for-the-2021-icf-canoe-freestyle-world-championships/</a> The Volunteer roles were queried in relation to the current circumstances. D. Macken was aware that other discussions were ongoing about possible date delays Andy Steel advised that British Rafting had changed dates but had also extended the Junior age limit.</p> <p><b>Action: Check with Richard Stacey-Chapman on Dates &amp; Roles</b></p> <p><b>Post Mtg Note: Since the meeting the ICF have decided to postpone the event until 2022 therefore it was agreed to close this action.</b></p> <p>Jon Simpson asked what the Recreation role means for non-club members. Colin Broadway asked about the sudden large expansion in membership. It was stated Norwich, South West Thames show a particular explosion in membership. Licence and the increase in Paddle Boarding seem to be the main drivers.</p>	<p>Russell Smith</p> <p>Russell Smith</p>

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	<p>Whether the membership numbers will be able to be retained going forwards will be interesting. There is some ongoing discussion regarding a six-month Summer membership. It was suggested that something should be put on for them. Russell had attended a large SUP Event (not a BC Event).</p> <p>Claire Lambert advised that people were organising paddles via social media. General discussion indicated that BC are maybe going to need to offer more. It was suggested that Clubs should be encouraged to organise stuff and for BC to support them.</p> <p>The BC focus is also educating new members</p> <p>When able it was suggested that BC organise more Paddle in the Park Events that are themed around novice paddlers rather than have a go session,</p> <p>Jon Simpson noted that for independent paddlers to join in a club paddle they would have to pay for the extra for insurance, so it's not really worth it when you can paddle with Friends for free.</p>	
11	<p><b>RWA Report –</b> Due to Kirst Elton stepping down this position is now vacant</p>	
12	<p><b>Events Planned –</b> Claire Lambert suggested a virtual paddle festival where Clubs say what they are up to Clubs can submit photos this can also be used to promote Clubs in various areas. This could be a member or non-member event.</p> <p>Dawn Scott advised they are running SUP training courses for Coaches from April which is open to non-members link: <a href="https://eola.co/w/1027/activities">https://eola.co/w/1027/activities</a></p>	
13	<p><b>Touring, Tours Planned –</b> Nothing to report at the current time</p>	
14	<p><b>Youth Paddling - Woody Snapper</b> Nothing specific happening due to COVID but lots of ideas floating around. Once allowed hoping to get some Junior events going. If anyone has any ideas do not hesitate to contact Woody.</p>	
15	<p><b>Safeguarding –</b> Nothing to report</p>	
16	<p><b>The Field – Andy Oughton</b> Paying the farmer is being sorted. A new page will be put on the website soon. Despite the restrictions of COVID Jon Simpson felt arrangements for the field should now be in place. Katrina advised that while things are being put in place anyone wanting to gain access can get in touch with Andy Oughton. Colin Broadway thanked the Team for using his name for the Field. Colin referred to the fees mentioned in the last meeting notes and asked if they could be clarified in particular the Friends fee.</p> <p><b>Action: Discuss clarifications with Andy Oughton &amp; advise Colin Broadway &amp; Friends wish to purchase a Friends of Broadways Meadow</b> <b>Post Mtg note: Action complete, to date 44 Friends of Broadway's Meadow memberships have been taken out. There is also the continued support from the</b></p>	Katrina Smith

Meeting Minutes

CM Minutes 2<sup>nd</sup> February 2021. 7.30pm start

Hangout Video Conference

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	<p>Farmer so that he can access the water. Dave Beacroft used the field using the Provider rate for 4 days. Kirston Elton is also planning on using the field. A 2-week camp has been booked for August. The success of the Field has been such that AO has started to research a composting toilet and a water stand pipe. The gate modification is complete and just needs fitting. The signage was put up but unfortunately there was a complaint so the Council asked for the sign to be moved. The sign is now on the fence next to the gate. There is a meeting scheduled with Ben Seal and their new person who will be coordinating the BC sites and producing a new operating procedure. A user agreement document is being worked on for the Friends of Broadway's Meadow. A calendar of bookings is being kept. Providers and camping booking will not be taken for the same dates. It was stated there is further space to park and if the path is followed there is another small launch area. Due to the costs associated with PayPal BC have suggested that Azolve can be used via the membership portal and the money will be transferred to the Regional account. AO is booking the late May bank holiday for Paddlers to train for the 100-mile event in 2022. This will combine as a Coach Development Weekend for aspirant Coaches and Leaders. The Fishing is still in its closed season. The Fishing Club will be having their Annual meeting where they will discuss membership.</p> <p><b>Action:</b> Chase up website Training</p> <p><b>Post Mtg Note:</b> AO will follow up with Ben Seal to allow the Field website page to be worked on.</p>	<p>Russell Smith</p>
<p>17</p>	<p><b>A.O.B</b></p> <ul style="list-style-type: none"> <li>• Vacant EMRDT Vacancies – Anyone interested please contact Martin or Katrina</li> <li>• Trespass Law – Russell advised he wasn't up to speed on this. It comes under Ben Seal's remit; Chantelle in the Office is on Furlough. The access team may get another team member this year to help out.</li> </ul> <p><b>Action:</b> Obtain update on from Ben on Trespass</p> <ul style="list-style-type: none"> <li>• First Aid Expiry – First Aid extension finishes on March 31<sup>st</sup> but its not possible to do a course as its deemed non-essential for Volunteers. When courses do become more available places may be limited due to reduced numbers. HSE only applies to work qualifications.</li> </ul> <p>Dawn advised 5 hours could be done on line but this doesn't really help as 11 hours in addition are still required which is more than a day. It was suggested if refreshers could count.</p> <p><b>Action:</b> Can BC &amp; insurers provide some guidance on lapsed qualifications due to COVID.</p> <p><b>Post Mtg Note:</b> No further extensions planned as First Aid Courses are available this is not perceived as an Issue by BC</p> <ul style="list-style-type: none"> <li>• Can BC provide Risk Assessment training.</li> </ul> <p><b>Action:</b> See if Club webinar training could be set up on this subject.</p> <ul style="list-style-type: none"> <li>• Risk Assessment Template.</li> </ul> <p><b>Action:</b> Are BC going to update the base line template to include COVID</p>	<p>Russell Smith</p> <p>Russell Smith</p> <p>Russell Smith</p> <p>Russell Smith</p>
<p>18</p>	<p>Dates of 2021 meetings. Hangout Video Conferences will continue whilst restrictions in place and meetings will be organised meeting to meeting while lockdown continues</p> <p><b>Next Meeting will be Tues 13<sup>th</sup> April 2021</b></p>	