

PANGBOURNE CANOE CLUB/ADVENTURE DOLPHIN	
SPECIFIC ACTIVITY RISK ASSESSMENT – ANNUAL	
VENUE:	PURLEY ON THAMES - HOME FARM
ACTIVITY:	PADDLESPORT - ACTIVITIES ON FLAT WATER – NATIONAL AND HASLER CHAMPIONSHIPS
ESTABLISHMENT:	Adventure Dolphin (Pangbourne) Charity
DATE:	June 5 th 2017



Reviewed		
DATE CHECKED	5/6/2017	
SIGNED BY	VM / KD	

Hazard	Person/s who might be harmed	Risk controls in place	Likelihood of Risk Graded 1 - 5	Severity of Risk graded 1 - 5	Overall Risk	Further action necessary to control Risk
Drowning	Competitors/Leaders/Helpers	<ul style="list-style-type: none"> Appropriate briefing of paddlers/competitors Correctly fitted Personal Flotation Device appropriate for those in Div 7/8/9/ & recommendation for all Juniors ranked Div 6 and above during the race. Personal Flotation Device to be checked by the club coaches 	1	5	5	Personal Flotation Device is checked to ensure it is safe by club coaches Reminder to competitors Rescue boats at identified places. Marshals located at identified places
Allergies/injuries/illness	Competitors/Leaders/Helpers	<ul style="list-style-type: none"> Appropriate briefing to Club/Race Organisers Good supervision and control by Marshalls 	1	4	4	Competitors report to nearest Marshall
Lifting / Carrying / Launching equipment	Competitors/Leaders/Helpers	<ul style="list-style-type: none"> Appropriate training by club coaches Use sufficient people to carry craft. Supervision Portage briefing to competitors Awareness of low banks & shallow water Tripping whilst carrying/walking 	2	3	6	Reminder in briefings Portage Aware of trip hazards Aware of damage to bodies/boats Awareness of bank erosion
Capsize	Competitors/Leaders/Helpers	<ul style="list-style-type: none"> Appropriate training by club coaches Appropriate additional buoyancy in boats as appropriate 	3	1	3	Race etiquette – reminder to competitors If you see a paddler capsize make verbal contact and check they are OK. If NOT then render assistance as may be required to effect a rescue & raise alarm with Marshalls & other paddlers

Unaccompanied Boats	Competitors/Leaders/Helpers	<ul style="list-style-type: none"> • Appropriate briefing – Race details • Appropriate additional buoyancy as appropriate • Consideration of alternative rescue techniques 	2	3	6	
Entrapment	Competitors/Leaders/Helpers	<ul style="list-style-type: none"> • Appropriate training by club coaches • Appropriate clothing (footwear) to the discipline is advised 	2	4	8	
Environment (river bed)	Competitors/Leaders/Helpers	<ul style="list-style-type: none"> • Appropriate training by club coaches • Appropriate footwear 	2	3	6	Checks of regular used areas – banks, portage, start, finish
Hyperthermia/Hypothermia	Competitors/Leader/Helpers	<ul style="list-style-type: none"> • Appropriate training by club coaches • Suitable clothing for prevailing conditions • Drinking water available 	2	2	4	
Environment Water Born Diseases	Competitors/Leader/Helpers	<ul style="list-style-type: none"> • Appropriate training by club coaches • Covering & washing of cuts and grazes • Clean hands before eating • See “ Leptospirosis Diseases Leaflet” at www.NHS.UK/conditions/leptospirosis 	2	4	8	Briefing of coaches
Weirs	Competitors/Leader/Helpers	<ul style="list-style-type: none"> • Appropriate Briefing • Keeping appropriate distance from hazard • Follow instructions from race Marshalls 	2	3	6	On going staff education
Weather	Competitors/Leader/Helpers	<ul style="list-style-type: none"> • See “Hypothermia/Hyperthermia” • Appropriate briefing by club coaches • Checking of weather forecasts • Choice of location – high water • Awareness of weather • Awareness of affects • Consider cancelling • Consider altering course 	2	3	6	Dynamic Assessment – week before and on day Alternative course if Amber boards – cancel on Red boards
Other River Users / Natural Hazards	Competitors/Leader/Helpers	<ul style="list-style-type: none"> • Appropriate briefing of competitors • Made aware of hazards • Clear instructions by Marshalls when near hazards 	2	2	4	Contact Environment Agency/Lock keepers/land owners/local fishing clubs/local rowing club/regular local boat users Boat users at locks - Marshalls

Damaged equipment	Competitors	<ul style="list-style-type: none"> Appropriate checks by club coaches 	2	2	4	Equipment not in use if damaged
Racing	Competitors/Leaders/Helpers	<ul style="list-style-type: none"> Appropriate Briefing 	2	4	8	All paddlers are advised to attend their briefing session. Marshalls at key points. Safety covered in Race Briefing
Race Management	All	<ul style="list-style-type: none"> Regular meetings (every other month from agreement to stage event, monthly from April, leaders weekly from mid may) held to organise the event with identified Leaders for each of the major areas identified and managing teams 	2	5	10	Race entry pack produced and contains briefing for visiting groups, paddlers and their leaders

PANGBOURNE CANOE CLUB / ADVENTURE DOLPHIN	
SPECIFIC ACTIVITY RISK ASSESSMENT – Annual	
VENUE:	PURLEY ON THAMES – HOME FARM
ACTIVITY:	LANDBASED – HASLER AND NATIONAL CHAMPIOPNSHIPS
ESTABLISHMENT:	Adventure Dolphin (Pangbourne) Charity
DATE:	June 5th 2017



Reviewed		
DATE CHECKED	5/6/17	
SIGNED BY	VM KD	

Hazard	Person/s who might be harmed	Risk controls in place	Likelihood of Risk Graded 1 - 5	Severity of Risk graded 1 - 4	Overall Risk	Further action necessary to control Risk
Being burned	All	<ul style="list-style-type: none"> Secure Area Group briefed on safety issues around cooking area and staff supervisor limiting access to identified team. Source of water available 	2	3	6	
Preparing Food	Catering Group	<ul style="list-style-type: none"> Appropriate food hygiene levels Safe use of equipment Washing and cleaning of hands and food where appropriate Food stored as appropriate after preparation 	2	2	4	Those organising the cooked food have attended the food & hygiene certified course
Under cooked food	All	<ul style="list-style-type: none"> Making sure all food is well cooked/prepared. 	1	2	2	Thermometers available
Slipping or tripping & portage	All	<ul style="list-style-type: none"> Suitable footwear Portage marked & Marshalls Awareness of hazards around e.g. guy ropes/wires/ground surface/fences 	2	1	2	Ensure all staff are 1 st aid qualified and appropriately qualified.
Care of Young People	Young People/ Vulnerable Adults	<ul style="list-style-type: none"> Trained Welfare Officers on site Club coaches responsible for their teams Identified Race Organisers Marshalls – 1st Aid Qualification 	1	3	3	Minimise opportunity for this to occur by staff using common sense. Incidents should be reported to Race Organisers

Car Parking	All	<ul style="list-style-type: none"> • Areas clearly marked • Marshalls on hand • Entrance/Exit routes signed 	1	3	3	
Allergies/Medical Conditions	All	<ul style="list-style-type: none"> • Club Leaders/Team Leaders should notify the Race Organisers if they are supporting paddlers with specific health needs 	1	4	4	
Tents	Race Support Team	<ul style="list-style-type: none"> • Appropriate briefing of staff • Appropriate choice of pitching site • Checking of site for hazards • Be aware of over head trees and power cables • Appropriate footwear to be worn • Awareness of features close-by 	2	3	6	
Hotplate- electric/ Gas hob/burco water boiler	Whole Group	<ul style="list-style-type: none"> • Appropriate briefing • Place stove on level surface when in use • Appropriate training for stove • Stoves checked for safety before use 	3	4	12	Supervision appropriate to location. Fire Extinguisher Fire Blanket
Wildlife	All	<ul style="list-style-type: none"> • Checking fields & location for any wildlife • Food stored appropriately • Site cleared of all rubbish at all times 	3	2	6	
First Aid Incident	All	<ul style="list-style-type: none"> • First aid equipment to be carried by Marshalls 	3	4	12	Ensure that all the group has basic understating and training of first aid
Race Management	All	<ul style="list-style-type: none"> • Regular meetings have taken place teams identified and marshals recruited. Frequency of meetings every 2 months from agreement to stage event, monthly from May 	2	5	10	Entry pack prepared to all participants covering briefings for paddlers and team leaders

In addition – electric cables..... checked for safety/ covered where appropriate/ briefing for those using it