

Becoming an Advanced White Water Safety Training Provider

Role Description

The role of an Advanced White Water Safety Training provider is rewarding, demanding and critical to the development of the sport; they play a key role in the development of independent paddlers, Instructors, leaders and coaches.

Advanced WWSR Providers carry out the following tasks on behalf of their National Association:

1. To provide Advanced White Water Safety and Rescue Training courses
2. Provide course candidates with a clear development plan at the end of the course (Aspirant Leaders or Coaches require more detailed action planning)
3. Act as an ambassador for British Canoeing Qualifications and Awards and their National Association
4. Support continuous professional development of coaches and leaders through safety workshops

In addition, it is expected that all Advanced WWSR Providers will be committed to supporting aspirant Advanced WWSR Providers. This may include:

- Supporting aspirant Providers with the development of action plans to support their development.
- Supporting aspirant Providers who are observing or working as an additional member of staff on training programmes.
- Providing supporting evidence of completion of action plans or endorsing the skills of an aspirant provider.

It is acknowledged that Advanced WWSR providers may charge course fees or daily rates for their delivery of Advanced WWSR courses and British Canoeing are not employing providers to deliver these courses, appropriate steps must be taken by those providers to ensure they are compliant with local employment legislation and safeguarding procedures as appropriate. However, it is expected that Advanced WWSR providers would not normally charge for the provision of support of aspirant providers.

Key Responsibilities

- to deliver the Advanced White Water safety and rescue course in line with the Provider Service agreement, Data Processing Agreement, Course Syllabus and National Association policies and procedures.
- to support the National Association monitoring and evaluation of syllabi and delivery when requested
- to role model good practice and generally support/promote best practice
- to attend, and contribute to, training and standardisation meetings, workshops and other update events or developmental activities as required
- to maintain records of relevant communications and activities
- to accurately complete end of course processes and retain records where required in line with the provider service agreement

Person Specification

Requirement	Essential	Desirable
<p>Education, training and qualifications</p>	<p>British Canoeing Advanced Water Endorsement White Water Kayak / British Canoeing advanced white-water coach or BCU Level 5 Inland</p> <p>Registered WWSR Provider (delivered a minimum of 3 courses in the last 3 years)</p> <p>Personal Performance Awards provider for Advanced White-Water Award</p>	<ul style="list-style-type: none"> ● British Canoeing Performance Coach (or Equivalent) ● Nationally Recognised Tutoring Qualification ● British Canoeing Advanced Water Leader Award provider
<p>Experience</p>	<ul style="list-style-type: none"> ● Coaching and safety skills to a range of participants ● Actively working in the advanced water environments, coaching and leading in Kayak ● Has delivered a personal performance awards in the Advanced Water Environment 	<ul style="list-style-type: none"> ● Coaching safety skills to a range of participants in a range of craft in multiple locations and environments ● Experience of mentoring and supporting the development of peers
<p>Skills and knowledge</p>	<ul style="list-style-type: none"> ● Ability to profile students and give individualised feedback ● Able to support aspirant providers to progress to provider status 	<ul style="list-style-type: none"> ● Understands and is able to select suitable development mechanisms to provide support
<p>Personal attributes</p>	<ul style="list-style-type: none"> ● Confident to check and challenge the actions of self and others in a non-confrontational manner ● Able to encourage openness and clear communication in others ● Be able to create a positive and open learning environment ● Demonstrates appropriate Values and Attitudes and is able to fulfil a positive role model for British Canoeing in the public domain ● Delivery style is in keeping with the British Canoeing Coaching Philosophy 	<p>Professional and modern approach to delivery of courses</p>
<p>Other requirements</p>	<ul style="list-style-type: none"> ● A well-developed understanding and knowledge of the paddlesport ● A well-developed knowledge and understanding of the practice and delivery of coaching in paddlesport 	

Values and Attitudes

Interpersonal: Has strong interpersonal skills, the ability to operate as a team player and excellent customer care skills.

Communication: Is able to communicate effectively with a wide range of people. Is skilled in communicating through various media, has excellent presentation and report-writing skills. Is competent in the language used for assessment.

Integrity: Is fair and equitable, ethical and honest. Treats people with respect, is candid, and protects confidential information. Adheres to British Canoeing policies and demonstrates loyalty to British Canoeing and the team. Supports equality of opportunity.

Problem Solving: Is a clear thinker able to approach tasks in a systematic and logical manner. Has excellent problem solving and analytical skills.

Open Mindedness: Is able and willing to take and offer advice. Is willing to learn, develop and grow.

Experience: Has significant and current experience delivering navigation and planning.

Competence: Has competence in the subject matter of the qualification, and in personal paddling and safety skills.

Judgement: Has the ability to make accurate judgements about the standard of candidates' training and assessing skills.

Knowledge and Understanding: Has sound and current knowledge and understanding in all aspects of the relevant syllabi and all that is involved in delivering the Safety training and assessment.

Commitment: Is committed to continued professional development to maintain the standards required of the role, including:

- the maintenance of Coach Update Scheme requirements
- remaining active coaching in the relevant discipline/environment
- remaining up-to-date with current best practice in all aspects of the relevant Safety/Leadership Award syllabus
- being able to demonstrate personal paddling/safety competence in the relevant discipline/environment
- taking part in informal/formal activities that will help ensure their own interpretation of Safety standards and requirements is at the correct level

Development Pathway

To get the most out of your AWWSR Provider Orientation course and your journey to becoming an AWWSR provider we have prepared a selection of suggestions and recommendations of steps to prepare for the course and support your development.

This document should not be seen as a tick list or minimum requirement as every aspirant provider journey will be different.

We recommend you sit down with an experienced provider and develop an action plan to support your development.

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1. AWWSR Provider Self Analysis

AWWSR provider needs to understand each of the following areas of planning, delivering and reviewing an AWWSR Training course, we recommend you consider each question and ensure you know the answer before your orientation and focus your development on those areas you feel you are less familiar with or competent in.

Administration and Organisation of a Course

Planning

What are the course staffing requirements? (ratios/roles)

How do you get course authorisation?

What are the pre- requisites the candidates needs to attend the course?

Course Candidates

Who will be your course candidates? How will you tell them about your courses?

Course Costs and Fees

You may need to consider the costs of the course or what you might charge? What are the fees or costs to you of running the course? Will you need to hire equipment? Is the course being funded by a club, centre or organisation?

Cancelling Courses

When will you cancel courses? how far in advance? How do you warn candidates that a course might be cancelled? What happens to things you have paid for if the course is cancelled?

Location

In order for the course to be safe, enjoyable and meet the key outcomes of the training course syllabi we need to make some key decisions to ensure we are in the right place at the right time.

You may need to know:

Classroom

Where can you meet and greet your candidates, where can you do an initial briefing? Where can they have lunch and where can we do the course close and debriefs? Does the venue have tables and chairs? Does the venue have audio/visual resources, or do you have access to these?

Does the venue have a safeguarding policy?

Does the venue have access to refreshments? Is it easy to get food and drink?

Course Programme

The course syllabus is detailed and provides a clear list of subjects that must be covered, outside of this core content every course will be different, and we may want to consider:

How will you tailor a course to a group? what might you do differently if all the candidates were already active water paddlers? Why might you recommend a longer course duration, how might your plan change for candidates under 18? Under the reasonable adjustment policy, how might you adjust your programme to meet the needs of the learner?

Running the Course

For our Candidates to get the most from our course you will need to manage the programme well and may need to consider several factors:

How will you structure the programme to make the best of the time you have?

How will you ensure your delivery style meets the needs of the candidates? How will you ensure activities and practice sessions are safe and effective? How will you balance tutor led learning and learner devised learning in your sessions? How will you structure your day to achieve a reasonable balance between the practical and theoretical parts of the course?

Personal Skills/Underpinning Knowledge

You will need to deliver the syllabi over the two days covering all aspects in both Canoe and kayak (SUP) to all participants. You as a provider will need the appropriate level of knowledge and skills to be able to deliver the programme. The focus of the course being practically based on and in the water ideally whilst journeying.

You may also need to consider how you will manage courses where the number of participants is odd? It might be useful to consider how certain techniques will be demonstrated if you are working alone? You may need to consider how you use a second provider to get the most out of them.

You may need to consider the experience of your course candidates and how new they are to journeying on rivers

After the course

What end of course procedure do you need to complete? How will you ensure each candidate has an opportunity to talk to you at the end of the course, ask questions and receive personal feedback?

Every Course is an opportunity for learning and improving. End of course feedback, We can create a positive impact on our future experiences by performing a good post course review. What did you learn today? What can you focus on next time? Who can you discuss your performance with or get support from to make improvements?

Procedures/other supporting policies

Very experienced paddlers might be able to have their experience recognised through Accredited Prior Learning, how will I recognise this? What advice would I give them? How do APL Applications work?

How will I manage a conflict of interest? How will I recognise that there is a conflict of interest?

What do I do if a candidate asks for special consideration? What do I do if a candidate asks me about the reasonable adjustment policy? What do I do if a candidate can't do some of the training?

What to do if a candidate does not complete all sessions on the course

What do I do if someone isn't happy with your course? How can I get support from your National Association?

2. Development options

Understanding the pathway to becoming an WWSR provider

Decide – do I want to be ASSESSED at orientation or have a development plan and need a final assessed delivery?

Mentor – who can help me? Who has recently become a provider who understands the journey?

Read – The 'Provider Requirements' document and the 'Provider Development pathway' document

Planning and organising a course

Read - the most up to date WWSR Syllabus and Training notes, comparing them to when you undertook your AWWSR training, what is different? What has changed?

Observe – do you have access to providers you can go and watch? Can you see more than one provider run a course? How do courses change when they are run in different places?

Develop – in preparation for your orientation develop a learning programme and risk assessments for a course, share these with your mentor and get feedback – remember to take them to your orientation course!

What makes a good venue?

Consider – consider the facility where you will run your course, how will you ensure you have all the equipment and resources to run a course as outlined in trainer notes? How will your courses be different depending on different candidates? How do we ensure that the venue has conditions in which space, light and temperature are suitable for the candidates needs and is accessible in accordance with relevant legislation?

Consider – How you learn best? How you candidates will learn best?

Developing my personal skills and understanding

Get involved – do I have access to groups that could complete a WWSR Course? Can I co deliver any WWSR courses and gain experience?

Get some personal coaching – who can help you develop your WWSR delivery skills and knowledge? Who do you know who would be willing to support you course delivery?

Understanding National Association Policies and Procedures

Read – the policies and procedures that affect your course.

Discuss – different scenarios with your mentor or a National Association Trainer

Watch – how to videos, for subjects like course authorisation and certification