

Code Requirements to be reviewed at Governance Manger Compliance Checks with sports in August – Mid-October 2018

The Governance team have analysed which requirements under the Code should be considered at the compliance check-ins with funded organisations in August – Mid-October 2018. We have used a risk-based approach, based on the impact on the effectiveness of public investment in the bodies.

REQUIREMENT	AREA	ON FILE AT UK SPORT	EVIDENCE FOR SPORT TO PROVIDE <i>Documents, process and practice</i>
1.10	Board Skills matrix	Up to date (last 12 months) Board Skills Matrix	
2.4	Formal, rigorous and transparent procedure for the appointment of new directors. This includes all directors.	Has UKS been notified of any director recruitment during 2018?	Documented procedure for all Board appointments Advert/JD of most recent appointment
2.6	Open public recruitment for the Chair and independent non-executive directors.		As per above
2.7	Succession Planning	Does the organisation have an up to date Succession Plan?	Up to date Succession Plan
2.8	Nominations Committee	Terms of reference	

		Does the composition of the committee comply with the Code?	
2.9	Informing UK Sport / Sport England of the recruitment process and permitting us to act as an observer.	If any Directors were recruited this year, have UK Sport/Sport England been informed?	
2.10	Directors' declaration of good character	Declaration of good character	
2.11	Written statement of directors' responsibilities.		Written statement of responsibilities
2.12	Directors' induction		Provide a description of the induction process given to a new director